



Whistle-blowing Policy

It is Company's policy that all individuals working at all levels within the Company, including directors, officers, employees to disclose any information that relates to suspected wrongdoing or dangers at work. This may include:

- a. criminal activity;
- b. miscarriages of justice;
- c. danger to health and safety;
- d. damage to the environment;
- e. failure to comply with any legal or professional obligation or regulatory requirements;
- f. bribery;
- g. financial fraud or mismanagement;
- h. negligence;
- i. breach of internal policies and procedures (including the Company's Code of Conduct);
- j. conduct likely to damage the Company's reputation;
- k. unauthorized disclosure of confidential information;
- l. any conduct that may have a detrimental effect on the well-being of staff or the Company; and the deliberate concealment of any of the above matters.

All concerns raised will be treated in confidence and every effort will be made not to reveal the identities of the whistle blower if this is his/her wish. However, in certain cases, it may not be possible to maintain confidentiality if the whistle blower is required to come forward as a witness. Once the claim of malpractice or misconduct is made, the manager, senior manager or the designated executive will respond to the whistle blower within 10 working days setting out the intended investigation plan. An investigation may include internal reviews, reviews by the external auditors or lawyers or some other external body. If the claim of malpractice or misconduct is substantiated, appropriate disciplinary action will be taken against the responsible individual(s) up to and including termination of employment. The malicious use of the whistle blowing policy will result in disciplinary action against the whistle blowing complainant, up to and including termination of employment.